

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on June 26, 2013 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman John Brunini.
Those present were:

J. Brunini	C. Santore
R. Baker	A. Zorzi
C. Mielke	J. White
S. Woshnak	S. Testa
J. DuBois	

Chairman Brunini informed the board that we received a copy of the performance bond for Minotola Estates and it seems to be in order. The performance bond is in the Borough of Buena's name. Another incident has occurred with this development. The storm drainage in the street is clogged and the overflow is being flooded into our manholes and going into our sewer system. Plant Superintendent, Alan Zorzi has put bladders in the manholes and that should stop some of the water overflow, however the flooding issue needs to be addressed. Ed Walberg of Remington, Vernick & Walberg is going to work with the Borough of Buena to go after the performance bond. Note: The road for the development is still not completed. It needs another layer of asphalt because the manholes are still above the street level. The situation still needs to be settled with the ownership of the pumping station and the refund of the unused connection fees.

The BBMUA closed on the USDA loan on Friday, June 28, 2013. By closing now we saved approximately \$15,000.00 per year in interest due to the low interest rate of 2.25%. This will go into the 2014 Budget. Although the first payment may come due on December 28, 2013, we do have some money in the budget to cover part of this payment.

Robert Smith of Remington, Vernick & Walberg submitted a fully executed copy of the contract documents for the furnishing of mechanical and plumbing repair and maintenance services for the Borough of Buena and the Borough of Buena MUA to Falasca Mechanical Inc. for their records.

Kevin McMullan of Remington, Vernick and Walberg provided minutes from the job progress meeting on the treatment plant improvement project held on Tuesday, June 18, 2013. The next progress meeting will be held on Tuesday, July 16, 2013 at 10:00 am.

Steve Testa of Romano, Hearing, Testa & Knorr informed the board that the audit for year ended December 31, 2012 has begun. The engagement letter will be going out to all board members to explain what the auditors will be doing and what the BBMUA is responsible for.

Mr. Testa also attended the pre-closing on the note on Tuesday, June 25, 2013.

On February 5, 2013 an incorrect read was input into the meter reading gun for Ms. Rita Nicholas. This was discovered when the meters were read in May 2013 when a negative reading showed on Ms. Nicholas' account. When researching the negative reading it was discovered that Ms. Nicholas was overcharged in March in the amount of \$69.00. Therefore I am requesting authorization to issue a credit to account 1540-0 in the amount of \$69.00

m/Mielke s/Baker to approve a credit in the amount of \$69.00 to the water account 1540-0 for Ms. Rita Nicholas. m/passed

m/Baker s/Mielke to approve the treasurer's report as read. m/passed

The Division of Pensions and Benefits has made a few changes. Due to the changes you must have a Certifying Officer and a Supervisor to the Certifying Officer. At this point I am the Certifying Officer and I can not be both. Therefore, I recommend that Debbie Austino, the clerk in the office, be given the title of Certifying Officer and that I will be the Supervisor to the Certifying Officer.

m/Baker s/Mielke to make Debbie Austino the Certifying Officer for the Division of Pensions and Benefits m/passed

m/Baker s/Mielke to make Cheryl Santore the Supervisor to the Certifying Officer of the Division of Pensions and Benefits. m/passed.

On Tuesday, June 25, 2013, Chairman John Brunini and I met with Jason Capizzi of Jack Kraft's office along with Dave Corwin of the USDA and Steve Testa of Romano, Hearing, Testa & Knorr to sign the closing paperwork for the pay off of the bond note for the project effective June 28, 2013. It was a concern of the USDA that the note be paid off as soon as the funds are ACH transferred into our account on Friday June 28th even though the note is not due with Susquehanna Bank until August 9th. I contacted Susquehanna Bank to see if it was a problem if the bank was paid off on Friday when the funds from the USDA in the amount of \$3,549,000.00 are transferred into the 2011

project account. Susquehanna Bank called me back and stated it will be no problem to pay off the note early and interest would only be calculated to the date of payoff. We will have to pay off the entire \$3,700,000.00 that the note is for plus the interest. We will need to transfer some funds into that account to cover the balance of the interest due until the next USDA grant draw in July so that account is not closed for future ACH grant fund deposits by the USDA. The funds will be replenished after the July draw.

m/Baker s/Woshnak to approve the secretary's report. m/passed

m/Baker s/DuBois to accept the minutes of the last regular meeting held on May 22, 2013.

Baker-yes; Mielke-Abstain; Woshnak-yes; DuBois-yes; Brunini-yes m/passed

m/Baker s/DuBois to accept the minutes of the closed session meeting held on May 22, 2013.

Baker-yes; Mielke-Abstain; Woshnak-yes; DuBois-yes; Brunini-yes m/passed

The interlocal agreement between the Borough of Buena and the MUA is done as of June 30, 2013 and Cheryl Santore will be back in the MUA full time effective July 1, 2013.

Chairman Brunini would like to reevaluate the percentage of labor between the water and sewer. Chairman Brunini will be sitting with Plant Superintendent Alan Zorzi to make sure that our percentages are on point with water charges and also to make sure that costs are being distributed properly in our budget.

Alan Zorzi, Plant Superintendent informed the board that the electric for the Minotola Estates pump station #5 located at 1608 S. Central Avenue is now in the BBMUA's name. On May 30, 2013 the pump station electric was turned off by Atlantic City Electric due to nonpayment. The pump station is now being billed to the BBMUA.

A letter from Joseph Aiello, Chief of the State of NJ DEP Office of Quality Assurance regarding the March 2013 Water Pollution Proficiency Test Study was received. The letter stated that the lab performed acceptably on all parameters required to be tested.

Mr. Zorzi informed the board that in the last few months we have had some significant breakdowns. We have been trying to conserve funds however, these are repairs and replacements that need to be made. The breakdowns include the following: a few weeks ago there was a widespread power outage and a couple of EQ mixers were burned out. We have contacted Atlantic City Electric to see if they will cover the cost to repair them. They will be getting back to us. This is a cost of over \$10,000.00 that we owe Scalfio Electric. Also, the 1969 grit pump went bad and Falasca Mechanical is rebuilding that right now which will cost a little over \$3,000.00. The recycle pump went bad which is costing slightly over \$2,500.00 to repair. A discharge valve at one of the pump stations is

not holding at all. Every time the pump needs to be changed they have to shut it off at the street and pump it down the manhole. This is damaging the pumping station. The cost to replace this valve with a gait valve will be an amount not to exceed \$3,000.00.

Mr. Zorzi provided an update on the waste water treatment plant upgrade. The temporary piping to the MBR will be ripped out on June 27, 2013. He has been running the MBR with clean water to make sure it is functioning. Friday June 28, 2013 the plant employees will be training all day and Monday the MBR will be introduced to wastewater. Mr. Zorzi will be reaching out to the Pinelands Commission to provide them with the reports required to meet the projected levels required by the MOA and the DEP.

Chairman Brunini told Mr. Zorzi that until he is 100% satisfied with the new MBR plant and how the project is coming along he does not want to make the final payment. Mr. Zorzi said that he is 85-90% satisfied but not 100%. If Mr. Zorzi can't get what he needs, let the board know and they will make the decision whether it is a big enough issue or if it is part of the contract.

m/Baker s/Mielke to file all correspondence sent out for review without reading number 1 through number 7. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of June. m/passed

The next regular meeting will be held on July 10, 2013 at 7 p.m. if necessary.

m/Woshnak s/Mielke to adjourn the meeting 7:55 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary